

**Florida Public Employer Labor Relations Association Public Sector Labor Relations
Professional Certification Program**

Grievance Handling & Arbitration Simulation Agenda

**Renaissance Orlando Airport Hotel Center, 5445 Forbes Place
Orlando, Florida 32812 Phone: 407.240.1000**

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| 8:00 – 8:30 a.m. | Registration & Continental Breakfast |
| 8:30 – 8:45 a.m. | Opening Remarks & Introduction |
| 8:45 – 10:00 a.m. | Review of Grievance Procedure and Manual |
| 10:00 – 10:15 a.m. | Morning refreshment break |
| 10:15 – 10:45 a.m. | PowerPoint presentation on Standards in Arbitration |
| 10:45 – 11:45 a.m. | Moose Case Class Discussion |
| 11:45 – 1:00 p.m. | Working Lunch - Preparation of Arbitration Case |
| 1:00 - 1:30 p.m. | City presents their side of case/cross examination |
| 1:30 – 2:00 p.m. | Union presents their side of case/cross examination |
| 2:00 – 2:30 p.m. | Working afternoon break – Develop closing Arguments |
| 2:30 - 3:00 p.m. | Closing Arguments by both sides (15 minutes each) |
| 3:00 – 3:30 p.m. | Arbitrator comments and rules |
| 3:30 – 4:00 p.m. | Program closes |
| 4:00 - 5:00 p.m. | 50 question FINAL Exam |